

REQUEST FOR PROPOSALS

Facilities Technician

FOR

The Portfolio of Properties Owned and managed by
The Urban Land Conservancy
Denver, Colorado

The Urban Land Conservancy is requesting proposals for facilities services for its portfolio of commercial properties that serve local nonprofit organizations in the Denver Metro Area. It also includes vacant land or commercial property owned by ULC. Services are projected to be contracted for the period beginning January 1, 2017 through December 31, 2017.

- All responding companies must provide proof of current General Liability and Workmen's Compensation insurance. Fidelity Bond preferred.
- All responding companies must agree to abide by ULC's Drug-Free Workplace and Non-Harassment policies.
- Most work will be performed Monday – Friday during normal office hours. Some after-hours and weekend work, and on-call required to address emergencies.
- Work also includes maintaining areas around outside of buildings, including regular inspection of vacant land held by ULC and litter removal. Mowing is not included.
- Work includes scheduled routine maintenance as well as maintenance work orders, as requested by the Facilities Manager.
- HVAC, electrical, plumbing, and carpentry experience is a plus.
- Must have own tools.
- Reliability (and reliable transportation) is a must.

Please submit scope of services, references, and pricing no later than December 17, 2016 to:

Judi Patrick, Asset Manager
c/o Urban Land Conservancy
305 Park Avenue West, Suite B
Denver, CO 80205
jpatrick@urbanlandc.org
(303)349-6211 cell



SEE ATTACHED LISTING OF CURRENT PROPERTIES AND LAND INCLUDED IN THIS CONTRACT.

PROPERTIES TO BE ADDRESSED.

NAME	ADDRESS	TYPE	SCOPE
11 th Avenue TOD	various		Drive-by only
Thriftway	4401 Morrison Road Denver, CO 80219	Developed land (park)	Litter, weed control
4800 Race	4800 Race Street	Commercial + land	Litter, weed control, minor maintenance
Blake	38 th and Blake Street	Vacant land	Litter, weed control
Caldonian	2011 Glenarm Place	Vacant land	Litter, weed control
Curtis Park	929 29 th Street	Commercial	Litter, weed control, minor maintenance
Dayton/New Legacy	2091 Dayton Street	Commercial	Drive-by only
Downing Nonprofit Tower	1600 Downing		Litter, weed control, minor maintenance
Holly Park	3333 Holly Street and 3350 Holly Street	Commercial	Drive-by only
Jody Apartments	5375 West 10 th Avenue		Drive-by only
Mile High Vista	1400 Irving Street		Drive-by Only
Park Hill Village West	Smith Road and Colorado Blvd.	Vacant Land	Litter, weed control
Sheridan II	various	Vacant Land	Litter, weed control
Sundec	953 Decatur Street	Commercial	Litter, weed control, minor maintenance
Tramway Nonprofit Center	1620 East 36 th Avenue		Litter, weed control, minor maintenance
Vassar	5090/5100 Vassar Avenue	Single-family house	Drive-by Only
Santa Fe	Santa Fe & 10 th Avenue	Commercial only	Litter, weed control, minor maintenance
12-Lots	TBD	Vacant Land	Litter, weed control